

## Contract Of Hire

## Terms and Conditions

1. Hirers must leave the premises in a clean and tidy condition after use.  
*Please note that we do not employ a caretaker – our hire charge can only remain low if all hirers leave the same standard of cleanliness as they find.*
2. Hirers must **not** allow the following:
  - a. Betting or Gambling in any form
  - b. Smoking on the premises.
  - c. The consumption of alcohol by under 18 year olds
3. Hirers must agree not to damage the premises or fixtures and furniture, and agree to pay the cost of all repairs or replacements made necessary by the activities of the hirers or their invitees.
4. Hirers are advised that the Church will accept  
**NO RESPONSIBILITY**  
for any damage or loss which may be suffered by any person, by reason of, or arising directly or indirectly out of the use of the premises for the purpose agreed above.
5. Hirers must ensure that the activities carried out during the hire period do not in any way cause disturbance to the neighbours of the Church. This includes the playing of music – volumes must be kept at a low level.
6. Hirers must not do, or cause to be done, anything, which shall be prejudicial to the interests or reputation of the Church.
7. Hirers are advised that the Church has a ‘Safeguarding’ policy, which is largely to do with children on Church premises. A copy of this policy is to be found on the hall notice board and you are asked to spare a moment to read it through. Possibly the most important point is that the Church insists that:  
“There should always be TWO or more adults present with any group of children or young people on the premises.”
8. Hirers are requested NOT to affix streamers, balloons etc to the walls with sticky tape or blue tack (this tends to pull the paint off), Please feel free to pin to the notice boards provided using drawing pins.

Hirers are advised that whilst the Church premises are covered by an insurance policy, its cover does not extend to covering anyone using the premises for non Church based activities. Hirers may wish to take out their own insurance cover for this purpose.

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### **FIRE SAFETY**

Hirers are advised that it is their responsibility to ensure that fire safety precautions are taken during the hire period.  
*Smoking is banned on the premises and extreme care should be taken if any flammable materials or naked flames are used.*

**Please familiarise yourself with the evacuation procedure** (as displayed on notice boards) **and the position of the fire fighting equipment provided** (and ensure that this equipment is kept in place and not tampered with.)

**Please ensure that all exits are kept clear at all times .**